



## JOB POSTING EXTENDED

# WORKFORCE DEVELOPMENT LIAISON OFFICERS (WDLO)

The FNHRDCQ is an organization that has a major impact on the professional and personal success of the Indigenous workforce in Quebec. We are the leader in First Nations employability and act with 27 member communities and 4 Urban Service centers. We are looking for candidates to form a team of 15 WDLOs located in several communities and regions of Quebec. **The selected candidates will be trained and mentored throughout their mandate.**

### Purpose of the position

Each of the 15 WDLOs will have the mandate to support one or two assigned communities in the development of lasting partnerships with various stakeholders within the territory. The goal of this position is the development of the First Nations workforce in collaboration with labour market stakeholders in finding solutions to the specific challenges of the communities. A functional collaboration must be developed with the regional office of Services Québec.

### Role of the Liaison Officer

#### Cooperation

- Maintain sustainable relationships with the assigned communities and understand their needs and realities regarding employability.
- Encourage constructive partnerships in terms of employability and training.

#### Development

- Develop a work plan that reflects the directions of the Ministerial Strategy for Labour Market Integration of First Nations and Inuit People (MSLMIFNIP), as well as the needs of the assigned community.
- Develop a network of contacts (employers, training institutions and potential government representatives).
- Assist in organizing employability activities with local partners, as needed.

#### Communication and information

- Establish a communication plan allowing for promotion of the First Nations labour force as well as awareness of First Nations culture and realities among the various labour market stakeholders (businesses, training institutions, etc.).
- Participate in various workforce development activities such as workforce and labour market surveys, as well as the workforce planning of the assigned community.

### Required profile et requirements

- Good knowledge of the assigned First Nations communities.
- Oral and written communication skills.
- Ability to maintain harmonious relations with various stakeholders.
- Good knowledge of the labour market.
- Post secondary diploma or relevant work experience.
- Proficiency in spoken and written French and/or English.
- Knowledge of current software, including Microsoft 365 and Internet.
- Must be available to travel and hold a valid driver's licence.
- Knowledge of a First Nation language is an asset.

**Salary conditions :** Based on FNHRDCQ's salary scale\*. Starting at \$48,547 and based on experience.  
Work week of 35 hours.

**Duration of mandate:** 2 years with possibility of extension.

**Workplace :** In the communities with the possibility of a hybrid formula (remote and in-person).

Don't miss this opportunity and send in your resume before January 28<sup>th</sup>, 2022, to [rh@cdrhpnq.qc.ca](mailto:rh@cdrhpnq.qc.ca).

**PLEASE MAKE SURE TO NAME THE COMMUNITY YOU WISH TO APPLY FOR**

*\*We offer competitive social benefits and collective insurance, as well a dynamic and collaborative work environment.*